

MEETING MINUTES



MEETING **Downtown Advisory Council Meeting**

DATE September 18, 2014

LOCATION Meeting Room A

TIME 3:00 – 5:00pm

PRESENT Ken Hammill, Adrian Harding, Tom Lammer, John Leacock, Lloyd Longfield, Will MacTaggart, Don O’Leary, Dawn Owen, Ian Panabaker, David Pell, Courtney Miller, Karol Murillo, Kirk Roberts, Marty Williams

REGRETS Doug Minett, Barbara Turley-McIntyre

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Presentation by Heather Connell and Nicole Davison – Downtown Solid Waste Collection</p> <p>A presentation on “Automated Collection Downtown” was given by Heather Connell and Nicole Davison from Solid Waste. A detailed map of the downtown displaying the results of the downtown waste collection survey was reviewed. Of the four options (individual carts, on street receptacles, a combination of carts and on street receptacles and large communal receptacles) 46.4% of those surveyed opted for individual carts, with the other majority (45.1%) requesting on street receptacles. Cardboard will continue to be bundled and set at the curb as it will not work with the new automated collection but will still be picked-up. Downtown waste removal will happen daily from Monday to Friday. Individual carts are to be removed by 10:30am based on current by-law – acknowledgment that education and enforcement of this will be critical.</p> <p>Operations and Solid Waste will work collectively to change out all existing public containers with new three-stream carts. SW to work with private properties to ensure that laneways and storage location for private carts are properly maintained and off the right of way.</p> <p>Automated collection will not begin until the cart system is fully integrated into the residential neighbourhoods so that staff can focus 100% on the downtown and any issues that may arise.</p> <p>Concerns were raised regarding the amount of garbage and if the public bins would be able to properly contain all of the waste. Estimates included the current amount of waste produced, the expected amount from street traffic/pedestrians and room for potential extra usage (Solid Waste does not foresee any containment issues relating to waste volume).</p>

	<p>Downtown residents and businesses will have an opportunity to switch from the option they pre-selected if they do not feel it is properly addressing their solid waste needs.</p> <p>DAC requested SW track performance of new system against existing – operational issues, appearance, diversion rates etc. to assist long-term analysis of the transition.</p> <p>Concerns raised by Marty Williams, on behalf of the DGBA (The DGBA will be pursuing these issues directly with Solid Waste):</p> <ul style="list-style-type: none"> • Snow clearance for individual bins • Cleaning of street receptacles • Spillage of bins overnight – who is responsible for cleaning this up: Solid Waste or Public Works? • Will the implementation of individual bins restrict parking? (overnight parking being the main concern) • Potential cross contamination of street receptacles (potentially reducing the sorting success of downtown) • Individual bins and the resulting safety and traffic concerns (eg. if they fall onto the street?) • Question of cost savings for status quo and implementation of automated waste pick up • How will cardboard pick-up be addressed? <p><u>Roll Out</u> Solid Waste needs to complete the transition to carts and removal of plastic bags from the waste stream by December 31, 2014 as per their commitment to Council and their operating certificate from MOE. Based on this timeline, Solid Waste will be distributing the individual carts, street receptacles and large communal receptacles over November. Collection set to start in December.</p> <p>Discussion on the possibility of delaying the launch of the automated system downtown to avoid hardship and a learning curve at the holiday season. Heather to take back to Dean to suggest, however given the deadlines imposed by the Ministry, would likely be difficult to implement a date change.</p> <p>DRO stressed that communications and information flow is critical to transition success. SW committed to staffing downtown transition and being available directly during the period to assist in locations and practices.</p>
2	<p>DRO Update</p> <p><i>Downtown Secondary Plan</i> During the September 8th In Camera Council Meeting, Council gave direction on the OMB matters. Settlements are anticipated to come forward later in the fall.</p> <p><i>Downtown Community Improvement Plan – 2014 Grant Program</i> The application window ran over June to mid-July this year. 26 applications were received representing \$1.2 million in construction value. 13 of those projects were awarded funding (total of \$155,000 grant money). As with past years, there were more applications than we were able to fund. DRO seeking same funding level in the 2015 budget request process to maintain the program (but not expand). An Information Report with further award details to follow.</p>

5 Arthur Street – The Metalworks

At the August 25 Council Meeting, zoning approval, with a holding “H” provision, was obtained for the 5 Arthur property. Staff and Fusion are currently working through the provisions required to get the project through to site plan approval and permits.

Through last minute neighbourhood negotiations, Council agreed to the removal of 2 stories of a later phase. Metalworks reports a very successful public pre-registration launch anticipating marketing of Phase 1 to begin late fall 2014.

Other Development Activity:

- Market Commons – Balzak’s targeting to open mid-November
- 40 Wellington – Belmont Equity has indicated LCBO and Goodness Me to open in December
- RiverHouse – moving-in dates are apparently beginning in November
- Western Hotel – Owner is exploring partnerships to operate the 20 renovated units as short-term rental (not a full hotel – but filling a market niche for professional stays). Announcements expected shortly.

District Energy

Announcement in August that the 2nd Tricar building, RiverMill, will be part of the District Energy network. This is big news for Envida and the emerging network. Currently in negotiations with Fusion regarding district energy for the Metalworks and other sites near Sleeman such as St. George’s Church. In the long term, other major properties such as the County and Cooperators would be likely candidates.

Baker District

Conestoga College submitted their LOI to the Province under the Post-Secondary Expansion program using Baker District materials. MTCU received over 25 applications with a wide range of projects. MTCU subsequently made clear that the program was intended to be for university-led applications only, and as a result, the College application was not to be considered. The Ministry has requested to be kept informed of the project and the City will continue to work with Conestoga on approaching the Province on the initiative directly.

Streetscape Manual / St. George’s Square

Council adopted the streetscape and design manual recommendations, including the acknowledgement that the St. George’s Square concept needed more time and engagement before a design could be recommended. DAC agreed more time is needed to work with the community, investors and stakeholders to investigate what “more” we can get from the configuration of the square.

Metrolinx

Discussions and negotiations continue regarding the land transfers and contribution agreement issues surrounding Guelph Central Station. Core discussions revolve around the transfer of the VIA Station and operational agreements for the rail platforms. Side discussions continue around the Drill Hall and future parking commitments.

Parking

In collaboration with Community Engagement, DRO and Parking & Traffic, the parking community engagement plan has been drafted. The documents are to be reviewed internally next week. Anticipating the public conversation will recommence following the October election.

3	<p>New Term of DAC (2015-2019) – Process and Next Steps</p> <p>Today is the deadline to inform the Clerk’s department of whether current DAC members are interested in being considered for the 2015-2019 term. All members to let Karol know whether or not they are interested in re-appointment ASAP.</p> <p>Consensus that it is critical to have a “orientation briefing” with the new term of Council including educational material and an information session. DRO/Enterprise to be engaged in the planning for this work with Clerks/CAO’s office.</p>
4	<p>Next meeting – November 6, 2014 at 3:00pm</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Solid Waste		System performance analysis (pre-post cart transition) as rollout takes place and tracked. Report back following period after cart introduction.
2	DAC	ASAP	Indicate to Karol whether interested in being considered for re-appointment